

Post 1: Associate Professor in the field of:

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| (a) Accounting; | (f) ICT; |
| (b) Education; | (g) Law; |
| (c) Finance; | (h) Management; |
| (d) Graphics Design; | (i) Media and Communication; and |
| (e) Humanities (English/French) | (j) Social Studies. |

Age Limit: Candidates, unless already in the Service, should not have reached their **50th birthday** by the closing date for the submission of applications.

Mode of Employment: On a full-time contractual basis for one year in the first instance, with the possibility of renewal for another period of one year at the end of the contract, and subject to satisfactory performance. After the contractual employment of two years and subject to satisfactory performance, consideration may be given for appointment on the Permanent and Pensionable Establishment of the Open University of Mauritius.

The contract may be terminated, by either party, by giving a minimum of one month's written notice or by paying one month's salary in lieu of notice.

Flat Salary: Rs 68,000 per month.
(The permanent and pensionable establishment post carries salary in the scale Rs 68000 x 1800 – 69800 x 2000 – 75800 x 2150 – 82250 x 3000 – 88250 x 3125 – 97625)

Qualifications: By selection from among either currently serving or former Senior Lecturers who reckon at least four years' service in a substantive capacity in the grade or senior academics who hold or had held a position of at least Senior Lecturer in a Tertiary Education Institution with at least four years' cumulative experience in the grade of Senior Lecturer or above and who –

- I (i) possess an earned Doctorate from a recognized institution; and

(ii) reckon experience in designing/developing/supervising/implementing distance education/open learning programmes in the tertiary education sector.
- II Candidates should -
 - (i) reckon experience at tertiary level in the fields of teaching, research, supervision, programme management and development;
 - (ii) possess strong teaching, research, supervisory and programme management skills;
 - (iii) possess strong interpersonal and communication skills; and
 - (iv) be computer literate.

Candidates should produce written evidence of knowledge claimed and of distinguished academic attainment through published research, teaching, administrative contributions and publications.

Roles and Responsibilities: To provide academic leadership, undertake and publish research in academic journals, periodicals and books, and to promote a quality culture within the University.

Duties:

1. To assist in the University's developments through teaching and learning, student support, course developments, research, continuing professional development and consultancy.
2. To conduct lectures and tutorials as well as carry out online teaching sessions.
3. To produce online and distance education course manuals.
4. To supervise dissertations, research projects and the work of doctoral students.
5. To provide guidance to academic staff of the University.
6. To develop and implement the University's programmes.
7. To undertake research and consultancy activities and develop staff development programmes.
8. To publish research and scholarly work in journals, periodicals and books.
9. To adhere to the Quality Assurance System of the University and to promote a quality culture within the organization.
10. To organize, conduct workshops, conferences and participate in work forums, as and when required.
11. To undertake academic research and organize presentations.
12. To assist in running study centres.
13. To ensure high quality of materials and delivery to learners.
14. To assist in the implementation of the Performance Management System.
15. To organize and conduct examinations as well as set and mark examinations scripts including assignments and resit papers.
16. To assist in setting-up working links with Government institutions, industry, commerce and universities, and to promote knowledge sharing with these institutions.
17. To use ICT in the performance of his duties.
18. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Associate Professor in the roles ascribed to him.

Benefits:

- ▶ Leave, Passage, Travelling, Car Benefits, allowances and other benefits, in accordance with the 2021 PRB Report.
- ▶ Gratuity equivalent to two months' salary on completion of 12 months' satisfactory service to contract officer as per 2021 PRB Report.