



# APPLICATION & REGISTRATION PROCEDURES CILT (UK) – PROFESSIONAL DIPLOMAN IN LOGISTICS AND TRANSPORT (LEVEL 5)

## January 2022 intake - MAURITIAN CITIZENS

**PLEASE READ THIS DOCUMENT CAREFULLY FOR AN OVERVIEW  
OF THE COMPLETE APPLICATION/REGISTRATION PROCESS  
BEFORE STARTING THE PROCEDURES**

**Step 1: Fill in the online form at <https://oumauriti.us.com/application>**

**Verify the accuracy of all information and click on 'Submit'.**

➤ **Closing date to submit online application: 30 October 2021**

After submitting your application online, you will receive an acknowledgement email containing your **Application Code**. Please keep this code handy as you will need it later.

**Step 2: Payment of application fee of Rs 1,000 (non- refundable)**

You will also obtain the **links** for specific **payment vouchers** after submitting your online application. Please click on 'Cash Deposit Voucher' or 'Bank Transfer Voucher' to access the appropriate voucher which should be printed and produced at any SBM counter, if you choose that option. **Payment options are as follows:**

- **Option 1:** Visit any SBM branch and effect the payment at the counter after presenting either the Cash Deposit Voucher or the Bank Transfer voucher;
- **Option 2:** Internet Banking - where the fees can be transferred to OU's SBM Account 61025100002513;
- **Option 3:** Juice Mobile application (*subject to user limit per day*)
- **Option 4:** my.t billpay (*subject to limit of Rs 5,000 per day*).

**For all transactions, applicants should ensure that their application code (RDAP) and full name appear as reference for identification purposes. After payment of the application fee, the Cash Deposit voucher, Bank Transfer Voucher or any other proof of payment should be emailed immediately to: [applicationdoc@open.ac.mu](mailto:applicationdoc@open.ac.mu) and [feesfinance@open.ac.mu](mailto:feesfinance@open.ac.mu) . In the mail, please mention your name, phone number, programme(s) applied for and your RDAP.**

**Step 3: Submission of documents**

After the submission of your online application form and payment of the application fee, please bring the original and copy of all documents (**mentioned on the application portal**) to the Open University of Mauritius, Réduit, **as from [you shall be informed soon]**. **Access to the premises of**

the University will be according to the circular on our website [here](#).

Depending on the evolution of the pandemic, any change regarding the submission of documents will be displayed on the website of the Open University of Mauritius <http://www.open.ac.mu>.

**IMPORTANT:** the Cash Deposit voucher, Bank Transfer Voucher or any other proof of payment should be emailed to: [applicationdoc@open.ac.mu](mailto:applicationdoc@open.ac.mu) and [feesfinance@open.ac.mu](mailto:feesfinance@open.ac.mu)

#### STEP 4 - REGISTRATION AND PAYMENT OF FIRST SEMESTER MODULES

Successful applicants shall then receive an offer of seat by email and shall be requested to complete registration procedures. Follow the link that shall be provided to register.

Applicants may effect payment of registration fees by one of the four options:

- **Option 1:** Visit any SBM branch and effect the payment at the counter after presenting either the Cash Deposit Voucher or the Bank Transfer voucher;
- **Option 2:** Internet Banking - where the fees can be transferred to OU's SBM Account 61025100002513;
- **Option 3:** Juice Mobile application (*subject to user limit per day*)
- **Option 4:** my.t billpay (*subject to limit of Rs 5,000 per day*)

**For all transactions, applicants should ensure that their PTN Number and full name appear as reference for identification purposes.**

**IMPORTANT:** Applicants are requested to submit the proof of payment and the modules registration form to the Admission Office or send a scanned copy or a properly photographed copy on [applicationdoc@open.ac.mu](mailto:applicationdoc@open.ac.mu) by **[you shall be informed]**. Non-submission of payment evidence by this date will mean that applicant is not interested. The proof of payments should also be copied to **Finance Division by email** on [feesfinance@open.ac.mu](mailto:feesfinance@open.ac.mu). During all financial transactions, applicants should ensure that their PTN number and full name appear as reference for identification purposes. In all emails, please mention your name, the programme you have applied for, your application code and mobile number.

### Note

OU cash counters in Réduit will **NOT BE OPEN** for collection of application/registration fees until further notice. Updates will be posted on **website** at [www.open.ac.mu](http://www.open.ac.mu).

**General queries:** [university@open.ac.mu](mailto:university@open.ac.mu) or **WhatsApp:** 5802 8432