

**Postgraduate Diploma in Corporate Governance
2020**

This document details the aims, learning strategies, structure and intended learning outcomes that participants should achieve if they fully engage with the content of the programme. The document is intended to support and inform prospective students, current students, academic and support staff and external stakeholders.

1. PROGRAMME INFORMATION	
Title of final qualification	Postgraduate Diploma in Corporate Governance
Awarding Body	Open University of Mauritius
Institution in charge of delivery:	Mauritius Institute of Directors
Programme Manager MloD	
Programme Manager OU	Mr Mrinal Sohoraye
Administrative contact point	
Programme duration	Minimum 6 months Maximum 2 years.
Total Credits	30 credits
MQA NQF level	Level 9
EQF level	Level 7
External Accreditors	Mauritius Institute of Directors (MloD)
Last revision	Indicate last date (month and year) the programme was revised.

2. ENTRY REQUIREMENTS	
General:	<p>General Entry Requirements under Direct Entry to Taught Postgraduate Programmes:</p> <p>A person may normally be admitted as a learner for a Postgraduate Programme if he/she</p> <ul style="list-style-type: none"> (i) is a recognised graduate who has attained a standard at least equivalent to that of a Bachelor’s Degree with at least second class in a subject related to that of proposed programme of study accepted by the Academic Council. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> (ii) has passed an examination including a professional qualification in such a subject at a standard equivalent to year three or equivalent to a Bachelor’s

	Degree with at least second class. possesses a Bachelor's degree with an award below a Second-Class degree from a recognised institution and has at least two years of relevant working experience.
Programme specific:	<p>The Director Development programme consists of three levels : the Postgraduate Certificate in Corporate Governance, the Postgraduate Diploma in Corporate Governance and a final level with two alternative options: a Master's in corporate Governance or the professional designation of Chartered Director. This document pertains to the Postgraduate Diploma in Corporate Governance.</p> <ol style="list-style-type: none"> 1. Admission for the Postgraduate Diploma in Corporate Governance award is automatic with a Pass in the Certificate of Corporate Governance. 2. Master's Pathway: Admission into the Master in Corporate Governance component is automatic with a Pass in the Diploma in Corporate Governance. 3. Chartered Director Pathway: Admission into the Chartered Director programme requires candidates to: <ul style="list-style-type: none"> • Have a pass in the MIOD Certificate and Diploma in Corporate Governance; • Be a fully paid up Member or Fellow of the MIOD; • Demonstrate being an active member of an autonomous board or equivalent comprising at least three directors (executive and non-executive) who meet a minimum of 4 times per year; • Have a minimum of 3 years' experience as a director if you hold a degree or professional qualification (e.g. ACA, CIMA, ACII, CEng, CITP etc.) or 5 years' experience as a director if you do not hold a qualification; • Work for an organisation with at least 5 employees (excluding directors) and which generates a turnover of at least Rs. 10M. • Have a recommendation by a proposer and seconder respectively <p>Note: The Proposer and Secunder should be either Members or Fellows of the MIOD with more than 5 years' experience as board member.</p>
Professional Body	<p>The Director Development Programme is certified for five years by the Mauritius Institute of Director (MIOD).</p> <p>Participants who pass in the Postgraduate Diploma in Corporate Governance and who have the appropriate experience would be eligible to apply to become a Fellow of the MIOD.</p> <p>To gain the designation of Chartered Director, participants need a pass in the Chartered Director portfolio evaluation and an active MIOD membership.</p>

3. DIRECTOR DEVELOPMENT PROGRAMME OVERVIEW

The Director Development programme aims at equipping senior managers with the knowledge and skills required to act effectively as a company director. The Director's role differs from a senior manager's role whose responsibilities are to take daily management decisions. A Director is expected to drive the company's long-term success by directing the company's affairs collectively with other board members.

The programme is run on a blended-learning mode combining face to face learning interactions with e-learning. Using practical and hands-on approaches to learning, participants will be given the opportunity to develop knowledge and leadership capabilities through learning activities geared towards developing analytical and critical thinking skills, reasoning, a strategic mindset and the ability to challenge decisions as applicable in the context of a board.

The programme is structured in three stages and each stages of the programme – Postgraduate Certificate, Postgraduate Diploma and Professional Portfolio – build on each other to allow participants to gradually improve their knowledge and extend the skills that support effective directorship. The completion of all three stages provide participants with a personal and professional development pathway leading to the designation of Chartered Director.

The first two stages allow participants to acquire and apply the knowledge and skills required for effective directorship. When registering for the assessment of the PGCert and PGDip students will need to provide evidence (via a certificate of attendance) of having completed the three modules as listed in the programme specification. The completion of these modules will provide participants with the necessary knowledge-base to complete the case study assessments component that lead to the awards of PGCert and PGDip in corporate governance.

The last stage requires participants to put the knowledge and skills acquired during the previous stages into practice through their experience as company director.

All modules in the DDP programme are offered as stand-alone modules. Participants can choose when to take each module and the pace at which they wish to complete each level, provided they do it within the maximum period of 2 years for each level of the DDP.

This document pertains to the second stage of the DDP: the postgraduate Diploma (PGDip) in Corporate Governance. Participants who have completed the modules as listed in the programme specification will be able to register for the assessment of the PGDip in Corporate Governance.

Note: When registering for this programme, in addition to the module fees, participants will be required to pay an registration and assessment fee of Rs. 50,000. The registration and assessment fee is not HRDC refundable.

4. Aims and Learning outcomes

Postgraduate Diploma in Corporate Governance	
Aims and objective of the programme:	<p>The aim of the Diploma in Corporate Governance is to uphold the level of competence for directorship in three main areas: governance, strategy, ethics and to aspire the participants to become eligible for the Chartered Director programme.</p> <p>The programme comprises of modular based assessment, comprising of three components. The programme will put participants at the heart of the learning process and will combine guided independent learning reinforced with intensive face-to-face course sessions using active, problem-solving learning strategies.</p> <p>Who is it for? The Diploma in Corporate Governance is designed to meet the development needs of existing members and advisors to Board of Directors that have completed the MIoD Certificate programme.</p>
<p>Intended Learning outcomes: Having successfully completed this component of the programme you will be able to:</p>	
Knowledge and understanding	<p>K1: Analyse the board’s role in the governance of a company’s strategy; K2: apply the appropriate tools to formulate strategy; K3: investigate the nature of risk and the board’s role in risk management; K4: evaluate the business case and adopt the best practices for corporate responsibility and ethical behaviour; K5: develop plans for implementing corporate governance change within their companies; K6: devise a strategy for implementing corporate governance change; K7: develop solutions to improve a board’s effectiveness. K8: Transform the business in the wake of new digital technologies for effective change</p>
Cognitive skills	<p>C1: Understand key performance frameworks and indicators to evaluate organizational performance; C2: evaluate the process for mobilising support and leading strategic change; C3: critically identify a dysfunctional board’s characteristics and produce an action plan to improve its effectiveness.</p>
Practical/ professional Skills	<p>P1: Apply the appropriate business strategy to gain a competitive advantage; P2: transform the workplace into a more effective and efficient organisation; P3: take decision after evaluation of business processes; P4: being proactive in complex and adverse corporate situations; P5: being responsive to the global business environment and adapt accordingly. P6: Develop innovative HR strategies to promote a board's effectiveness</p>
Transferable skills	<p>T1: Work effectively as part of a task-orientated and diverse group and maximises the capacities of team members. T2: ability to articulate and effectively communicate information in writing.</p>

5. LEARNING AND TEACHING STRATEGY

Learning and teaching methods:

The Director Development Programme is a blended learning programme that put participants at the heart of the learning process and combines guided online learning with intensive face-to-face learning.

At the **Postgraduate Diploma** level participants will be given an opportunity to engage with the learning material firstly through guided online learning and secondly through face-to-face sessions.

Online learning will encourage participants to engage with the content through activities such as discussion forums, reflective learning activities, quizzes, and self and peer-assessed activities. All online activities will be guided by an experienced online tutor.

The independent learning period will be complemented by immersive and intensive face-to-face sessions. The purpose of these sessions is for participants to put in application their learning by engaging in problem-solving activities.

Overall Workload:

Your overall workload as a participant consists of independent learning, e-learning activities, work-based learning and the immersive day classes. The following gives you an indication of how much time you will need to spend on the different components of your programme at each level. Each ECTS credit taken equates to 25 hours of study time.

The modules OUpm019121 Risk Management and Ethics, OUpm019122 Leading Strategic Changes and Challenges and OUpm019122 Intricacies and Challenges of the Board are recognised as representing an expected 750 hours of study time: 57 hours face-to-face, 190 hours of independent study time and 503 hours of work-based learning.

Of the 750 hours of study time, it is expected participants will devote 73 hours of direct study for the preparation and completion of the Case study component of the programme (the assessment) .

Work-based learning consists of learning through, for and at the workplace.

Your typical week:

A typical study week for a participant will involve 8 to 10 hours of study time consisting for example of engagement in online discussion forum, the completion of online activities and independent study time to review readings, textbooks and relevant sections of the module content.

Participants are guided by experienced tutors throughout their engagement with learning activities on the e-learning platform.

On weeks 1, 3 and 6 of each module, participants will get a chance to immerse themselves in active face-to-face learning with their tutors. These immersive days are a chance for participants to meet with fellow participants and to put in application the learning acquired online in the preceding weeks.

6. ASSESSMENT STRATEGY

Assessment Methods

At the Postgraduate **Diploma level** participants will be expected to prepare comprehensive Case Studies Analyses covering the learning outcomes of all modules within the Diploma. Students will be expected to apply the learning acquired through the three pre-requisite modules: Risk Management and Ethics, Leading Strategic Changes and Challenges and Intricacies of the Board.

Postgraduate Diploma in Corporate Governance

Module code and Title	Assessment Method	Programme Learning Outcome	Requirement for Award
OUpm019121 - Risk Management and Ethics*	Case Studies Project (100%)	K1; K2; K3; K6; K7; K8 C1; C2; C3 P1; P2; P3; P4; P5;P6 T1; T2	A pass
OUpm019122 -Leading Strategic Change*			
OUpm019123 - Intricacies and Challenges of the Board*			

*** Award of the PGDip in Corporate Governance requires that students pass the Case Study Assessments Component of the programme. The Case Study Assessments component will assess the learning outcomes of all three modules listed above.**

Assessment will consist of some **Case Study Analyses** that will assess learning outcomes of all the module units within the PGDip programme. The assessment will count for **100%** of your final grade for the PGDip. The assessment will take place at the end of the term when participants will have completed all module units of the Certificate programme. You will have on face to face session and **five weeks** of independent study time to prepare for the **Case Studies Analyses**. The actual assessment will take place in a controlled environment.

An assessment blueprint with detailed instructions and marking criteria will be provided to participants at the beginning of the course and a Case Study Analysis briefing will be provided on the last intensive face to face session.

Assessment Criteria

Assessment Criteria will be communicated together with the Assessment Blueprint at the beginning of the programme and will be posted on the programme page of the e-learning platform.

Assessment regulations

To be awarded the **PGDip in Corporate Governance**, participants will need to meet the threshold standard described in the assessment criteria for the overall Case Study Analysis. There are no marks, participants either pass or fail the module.

Academic Feedback

Feedback comprises of the participant's formal feedback but also, and more importantly, includes the tutor/supervisor's regular verbal and written advice about your work throughout the duration of the programme.

Informal Feedback:

Throughout the programme participants will be receiving informal feedback on their performance. Feedback should help participants to self-assess their work as they progress through their studies and help them develop a better understanding of expectations.

Formal Feedback:

Participants can expect to receive formal written feedback on their assessed work no later than 15 working days after it has been submitted.

Late submission, Extension and Re-sit Policy

The Open University policy on late submission, Extension and re-sits which can be found in the university [Rules and Regulation](#).

Special Circumstances

MloD will follow the Open University policy on special circumstance which can be found in the university [Rules and Regulation](#).

Assessment Regulations

MloD will follow the Open University regulations on assessment and examination which can be found in the university [Rules and Regulation](#).

7. ACADEMIC MISCONDUCT

As a safeguard to the quality and standard of qualifications and awards, we take any incidence of academic misconduct seriously and will investigate any reported case.

Academic Misconduct refers to any activity where a student, through unpermitted means, seeks to gain an advantage in the completion of an assessment. Any unpermitted action will be considered as academic misconduct when occurring during a formal assessment considered by the Board of Examiners and undertaken in pursuit of an Open University qualification or award.

Plagiarism (using, intentionally or unintentionally another's person work and presenting it as its own) will be systematically checked through an automated text-matching detection software that supports the detection of plagiarism: Turnitin.

Any suspected cases of academic misconduct will be reported and investigated.

8. PROGRAMME STRUCTURE

Diploma in Corporate Governance

Level 9 (NQ-MQA) – 2nd cycle Advanced (NQ-EHEA)

Code	Module Title	Credits
OUpm019121	Risk Management and Ethics	10
OUpm019122	Leading Strategic Change	10
OUpm019123	Intricacies and Challenges of the Board	10
Overall credit Total		30

9. GRADING

Grading system:

Assessment are not graded. Learners need to pass the programme combined assessment to be eligible for the award. Marking criteria for passing the assessment is available on the assessment specification document.

10. PROGRESSION, EXIT POINTS AND AWARD

Classification of Awards

Director Development Programme:

Award	Title	Level NQ-MQA	Total required Credits	Condition for Award
Postgraduate Certificate	Corporate Governance	9	30	Pass
Postgraduate Diploma	Corporate Governance	9	60	
Master's	Corporate Governance	9	90	

Professional Accreditation	Title	Level NQ-MQA	Total required Credits	Condition for Accreditation
Chartered Director	Chartered Director	9	90	Pass

11. Curriculum Map of Programme modules against intended learning outcomes

Module Code	Module unit	Knowledge and understanding								Cognitive Skills						Practical Skills						Transferable Skills			
		K1	K2	K3	K4	K5	K6	K7	K8	C1	C2	C3					P1	P2	P3	P4	P5	P6		T1	T2
Postgraduate Diploma QF-MQA Level 9																									
OUpm019121	Risk Management and Ethics		√		√					√							√	√						√	√
OUpm019122	Leading Strategic Change					√	√		√		√								√	√	√			√	√
OUpm019123	Intricacies and Challenges of the Boards	√		√				√			√											√		√	√